

**MINUTES OF HARDEN PARISH COUNCIL MEETING  
HELD ON 13 FEBRUARY 2014 AT 7.15PM IN HARDEN MEMORIAL HALL**

**Present**

Councillors Julia Gregson, Matthew Gore, Robert Hartley, Kay Kirkham, Alan Sykes  
Clerk Eve Haskins  
In attendance No members of the public were present

**1/214 Apologies**

Apologies were received from Cllrs Andrews and Bagnall and the reasons for absence were accepted by the Council. It was also noted that Ward Cllr Eaton had sent apologies for non-attendance.

**2/214 Declarations of Interest**

None.

**3/214 Public Representation**

None.

**4/214 To confirm minutes of meeting held 9 January 2014**

Minutes of meeting on 9 January 2014 were confirmed as a true record and signed by the Chair.

**5/214 Exchange of Information**

None.

**6/214 Spending of reserves**

**RESOLVED** that the following actions be taken for the spending of Parish Council reserves:

1. Harden Memorial Park playground: Clerk and Cllr Gregson updated all on this issue, reporting back from a meeting held prior to this one with Gillian Biggs of BMDC. More than half of questionnaires sent out to local children have been returned, therefore Clerk will collate these responses into table/graph form for Gillian to use to determine which new equipment is desired and will also be sent with the application form. The application form has been completed by Clerk as far as it can at this stage, so BMDC can now put the playground plans out to tender for quotes. All hopeful that the application process will be completed in time for the deadline of mid April. Several parish councillors reported that this idea has had a good response from the village;
2. Hanging baskets: Cllr Sykes reported that it is not possible to have the hanging baskets on the pedestrian side of the pelican crossing on Long Lane therefore agreed to have two opposite the school gates: Clerk to contact Bradford Works and BMDC to confirm this, and Cllr Sykes to liaise with the hairdressers and residents nearby to determine whether they would like them also;
3. Benches: Clerk updated all that a response has been received from Harden W.I. stating that they agree to contribute towards the cost of the refurbishing of the benches – agreed that Clerk to contact them again in the spring when we plan to go ahead with the refurbishing;
4. Youth Club: Clerk updated all that the Youth Club representative had responded to request for a 'wish list', requesting the cost of a culture trip to Liverpool and providing a breakdown of the cost: agreed to fund the trip, Clerk to send cheque for £602 accordingly and to determine whether a new computer game is still also desired;
5. Small Grants: Cllr Gregson suggested that the Parish Council have a 'small grants' budget of £1000, to which local community groups can apply for up to £250 each per

- year: agreed to discuss this again at next meeting – Clerk to circulate potential application form prior to meeting;
6. Cllr Hartley suggested that the Parish Council have a 'presence' at the annual village gala, to provide information on recent works and plans, and receive any suggestions from public. Agreed that Cllr Gregson to liaise with Gala Committee re this idea.

**7/214 Memorial Hall**

**RESOLVED** that Clerk to compose a letter to BMDC raising concerns regarding the flooring in the entrance hall (which is dangerous for users, especially small children), to circulate to pre-school and after school club for all three organisations to sign.

**8/214 Clerk's Appraisal and Community Governance Course**

**RESOLVED** that:

1. Clerk's hours be increased from 22 to 30 hours per month;
2. Six of these extra hours per month to cover work on the Community Governance course (for the duration of the course until the end of December);
3. Two of these extra hours per month for extra workload (due to WREN funding and First World War project);
4. Clerk to compose a letter for RFO to send to BMDC.

**9/214 Christmas lights**

**RESOLVED** that Parish Council to fund the repair of the Christmas lights before December 2014.

**10/214 Post Office**

**RESOLVED** that Clerk to respond to consultation request re changes to local post office as follows: "Harden Parish Council has a proven track record of endeavouring to keep the local post office open and as such welcomes the refurbishment and changes to the post office in Harden. Harden Parish Council especially support the proposals to extend the opening hours and modernise the post office via refurbishment, and feel that any subsequent changes in the service provided would be minimal".

**11/214 Centenary of beginning of First World War**

**RESOLVED** that:

1. Parish Council to commemorate centenary in some way on Saturday 2 August, possibly in Harden Memorial Hall/grounds;
2. Clerk to contact British Legion to explain that Parish Council wish to commemorate the centenary in a non-religious way and request ideas;
3. Clerk to research the names on Harden War Memorial with a view to determining a little of their history;
4. Cllr Kirkham to compile a newsletter requesting information from local residents regarding the names on the local war memorial (whether any relations live in Harden now etc.);
5. Clerk to liaise with local churches to determine what they intend to do to commemorate the beginning of the war, and when;
6. To be discussed again at the next meeting.

**12/214 Planning issues**

Cllr Kirkham updated all on the following issues:

1. Core Strategy: Consultation process for this ends on 31 March 2014, therefore Parish Council need to get comments in before this date. Final version of document has not yet been received (due on approx. 17 February 2014) therefore agreed to put this item on the next agenda for discussion when document has been viewed by all;
2. Neighbourhood Planning: Process was explained to all and explanatory sheet and draft information circulated. It will cost money, but there are grants available to help, and the whole process may take up to a year to complete. Next meeting with Wilsden on 10/11 March to follow step 2 of this process. To include on next agenda for further update and discussion and to formally agree the plan.

**13/214 Draft Bingley Rural Ward Plan 2014**

**RESOLVED** that Clerk to contact Shipley Coordinator's Office to request that code CS3, "Reduce problems associated with speed..." be amended to focus on Harden village as well as Cullingworth and Denholme.

**14/214 Road Repairs**

**RESOLVED** that Clerk to contact Highways at BMDC to report concerns and request update regarding the poor state of road surfacing at mini roundabout in Harden.

**15/214 Payments for approval**

- **£450.00** Society of Local Council Clerks for Community Governance course
- **£35.00** The Information Commissioner
- **£602.00** Harden Youth Club

**16/214 Correspondence**

- Email re war memorial cleaning: acknowledged;
- Letter from Post Office Ltd re changes to Harden Post Office: see item 10/214;
- Letter from Secretary of Harden W.I. and email from Treasurer of Harden W.I. re benches in village: see item 6/214/3;
- Emails from SLCC re confirmation of Clerk's place on Community Governance training programme and confirmation re number of hours required per week: see items 8/214/2 and 15/214;
- Email from local resident re formal complaint re noise from quarry: agreed that this issue has been passed onto the relevant parties;
- Email from Wendy Fisher, Shipley Area Coordinator's Office, re Bingley Ward Plan: see item 13/214;
- Email from Wilsden Parish Council Clerk re Neighbourhood Planning meeting on 10/11 March 2014: see item 12/214/2.

**17/214 Planning decision notifications from Bradford Council** – notification of any planning decisions, to include:

- a) 13/05011/HOU – 3 Poplar Grove, Harden – construction of two storey side extension – GRANTED.

**18/214 Planning applications**

- a) 14/00239/HOU – Proposed single storey extension to rear at 4 Cliffe Avenue, Harden - NO OBJECTION.

The Chairman closed the meeting at 9.05pm.

**The next meeting will be held on 13 March 2014 at 7.15pm in  
Harden Memorial Hall**